

Plan Review Submittal Guidance

This document has been created to provide clarity for when plan review is required and who can submit plans and specifications.

The Minnesota Department of Health's plan review authority comes from Minnesota Rule 4720.0010 which can be paraphrased by: "no system of public water supply shall be installed, materially altered, or extended until complete plans and specifications with any additional required information are submitted to and approved by the Department of Health." To clarify this broad statement, the table below shows which items need review and when review is not required.

Field review has been allowed as an option in some cases. If the field review option is used, it is at the discretion of the system's MDH district engineer who will then review the work on-site.

Most municipal drinking water projects are required to be submitted by a licensed professional engineer registered in Minnesota. Some specific projects are allowed to be submitted by other representatives, but they must be submitted by the licensed contractor performing the work, the owner, or a professional engineer. Non-municipal public water suppliers are encouraged to use the services of professional engineers.



Minnesota
Department
of Health