

Sample Verbiage for Residents:

Reduce the Risk of Frozen Pipes

Cold weather brings with it a chance of pipes and water mains freezing and breaking. The risk is greater with longer stretches of extremely cold weather. Please consider the following tips to help avoid frozen pipes in your home.

Normal Winter Conditions

- Make sure the cold air return for your furnace is pointed away from the water service. Water service enters most home in the basement through the floor (the water meter is attached.)
- Leave cupboard doors your kitchen and bathroom sinks open to allow heat in.
- Keep your furnace above 55 degrees Fahrenheit.
- Shut off and drain the pipes leading to outside faucets.
- Wrap foam insulation around pipes most susceptible to freezing
- Seal air leaks in your home and garage.
- If you are away, have someone check your home.
- If you are away for an extended period of time, ask the City turn your water off at the street. There is a charge of _____ for the turn-off and _____ for the turn-on

Extreme Cold Conditions

In addition to the above:

- Purchase a thermometer and monitor the temperature of your water. If the water temperature drops below 38 degrees Fahrenheit, leave a cold water tap running at a steady stream of about ¼ inch in diameter (think the diameter of a #2 pencil)
- Visit _____ ([web site](#)) for additional information and updates